

ARMA Training

Host Agency Packet 2012 – 2013 Training

Phone: 887-690-8230

Today's Date: Class Title:

Point of Contact:

Phone: Email:

Agency:

Address:

City/State/ZIP:

Phone: Fax:

Shipping address if different than above:

Address:

City/State/ZIP:

Classroom Address:

City/State/Zip:

Phone: Fax:

How many students will classroom hold?

(Please Indicate Week/Month You Would Prefer)

1st Choice:

Month

Start (Monday) Date

Finish (Friday) Date

2nd Choice:

Month

Start (Monday) Date

Finish (Friday) Date

3rd Choice:

Month

Start (Monday) Date

Finish (Friday) Date

Any Special On Site Housing Or Meal Arrangements For Students / Instructors:

Local Hotels with phone numbers; include strip map if necessary; how many miles from class etc...

Closest Airport

Any additional information or concerns:

Electronic Signature:

Phone:

Email:

For any additional questions or concerns please contact Kati Tillema at 877-690-8230, or e-mail her at ktillema@vistelar.com or Dave Young at Daveyoung@armatraining.com